

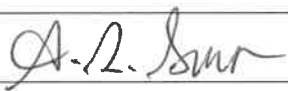



# OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



## TO BE UPLOADED TO THE E-MEETINGS MANAGER

<b>Date:</b>	27 September 2018	<b>Ref No:</b>	1648
<b>Type of Operational Decision:</b>			
<b>Executive Decision</b>	<input checked="checked" type="checkbox"/>	<b>Council Decision</b>	<input type="checkbox"/>
<b>Status:</b>			
For Publication			
<b>Title/Subject matter:</b>			
Contract for the Concession for operating the Hair Salon located in Killelea House Intermediate Care Facility.			
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>			
(i)	within an Approved Budget		Yes
(ii)	not in conflict with Council Policy		Yes
(iii)	not raising new issues of Policy		Yes
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]			
<b>Details of Operational Decision Taken [with reasons]:</b>			
Five potential bidders were issued, via email, with the invitation to quote documentation over the period from Wednesday 20 June to Tuesday 10 July 2018.			
The closing date for receipt of bids was set at 12.00 noon on Friday 20 July 2018; with one submission being received by the required deadline. Following an evaluation of the bid it is recommended that the concession is awarded to:			
Hair by Joanne, 21 Grassington Court, Walshaw, Bury BL8 3AW			
<b>See attached note for details</b>			

Decision taken by:	Signature:	Date:
Interim Executive Director – Resources and Regulation		10/10/18
Interim Executive Director – Communities & Wellbeing		30/10/2018
Head of Workforce – Communities & Wellbeing	NA	
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		27/11/2018
Lead Member	NA	
Opposition Spokesperson		10/1/2019
<b>Notes</b>  1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.  2. <b>This form must not be used for urgent decisions.</b>		